OSAP Notes

We will be submitting all our **UA Success notes** by starting with the highlighted first sentence to provide context and remain consistent. If you create your own notes document like this one, it should be kept confidential in a private folder. We will only share “in-house notes” in special circumstances, such as if a student changes coach or if another coach meets with your student.

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| **Name:** | **Student A** |
| **Hometown:** | **City** |
| **Standing:** | **Probation, first year** |
| **Coaching:** | **Time management and goal setting.** |
| **Meeting date/time** | **Notes** |
| **2/17/23** | [UA Success Notes] One Stop Advance Program (OSAP) Meeting #1: OSAP is an Engineering academic recovery program. Student A and I reflected on his experiences on campus and reviewed program expectations. We discussed if grade exclusion is a good option for him, and he already used it for one class. We completed the learning outcomes assessment to illustrate the goals he would like to work on this semester. We began working on creating a weekly schedule and will follow-up next week on his completed schedule.  [In-House Notes] From City. Oldest of siblings. Rushed Christian fraternity last semester and interested in getting more involved. Receiving **Governor Distinguished Scholarship** and not sure if he can take 4 hours summer at NWACC-thinks needs to be from UARK. Likes to go to baskeball games and wants to manage his time better to make time for events and social time. |
| **2/23/23** | [UA Success Notes] One Stop Advance Program (OSAP) Meeting #2: OSAP is an Engineering academic recovery program. We followed up on his weekly schedule and continued this process by ensuring he includes course demands and reserving a weekly time to plan out his week.  [In-House Notes] Had a basketball tournament with his frat and lost both games. Looking forward to trying his weekly schedule and taking Sundays to plan out his week. |
| **3/31/23** | [UA Success Notes] One Stop Advance Program (OSAP) Meeting #4: OSAP is an Engineering academic recovery program. Student A and I caught up on his progress for the semester and priorities this week. He has invested a lot of time studying for his calculus exam today. We discussed how to improve time management, specifically with setting social boundaries and claiming his own time. This is our last meeting for the program and Student A expressed he feels confident in his academic ability moving forward.  [In-House Notes] Student A and I went over time management matrix and discussed ways to improve self-advocacy and improve social boundaries. He used the 5-day study plan and feels confident about his Cal exam today. |
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| **Name:** | **Student B** |
| **Hometown:** | **City** |
| **Standing:** | **Probation, Transfer** |
| **Coaching:** | **Study skills, time management.** |
| **Meeting date/time** | **Notes** |
| **2/15/23** | [UA Success Notes] One Stop Advance Program (OSAP) Meeting #1: OSAP is an Engineering academic recovery program. Student B and I reflected on his experiences on campus and reviewed program expectations. We discussed if grade exclusion is a good option for him, considering scholarships and any benefits that would be affected, and I walked him through the submission of the policy for 1 class last fall. Student B enjoys his time here and is looking forward to growing as a student. Juan illustrated the goals he would like to work on this semester which we will begin working on next meeting.  [In-House Notes] From city, lives with family and they don’t drive so he must drive them. Lived in City until he was 12. Struggles with test anxiety and may be linked to preparedness. Taking 4 hours at prior college he attended to complete Cal 2. Girlfriend applying for law programs. |
| **3/2/23** | [UA Success Notes] One Stop Advance Program (OSAP) Meeting #2: OSAP is an Engineering academic recovery program. Student B and I reflected on his priorities this week. We created a 5-day study plan for an upcoming exam and reviewed study strategies. We will follow up with his exam results next meeting.    [In-House Notes] Has a Cal 2 exam at the college in 5 days he is studying for. We talked about building confidence in self-advocacy to reach out to professors when he lost his quiz, or to a classmate. He is getting better at it and building confidence. |
| **3/30/23** | [UA Success Notes] One Stop Advance Program (OSAP) Meeting #3: OSAP is an Engineering academic recovery program. Student B and I caught up on his progress for the semester and priorities this week. We discussed how to improve time management and I walked him through creating a weekly schedule and assessing habits. We will meet next week to measure progress.  [In-House Notes] Has an internship in May with construction company. Does not keep track of tasks; Fri or Sun are good days to assess his week. |
| **4/19/23** | [UA Success Notes] One Stop Advance Program (OSAP) Meeting #4: OSAP is an Engineering academic recovery program. Student B and I caught up on his progress for the semester and priorities this week. We discussed how to improve his weekly schedule and time management, as well as study skills for challenging courses. This is our last meeting for the program and Student B would like to meet for one additional meeting this term.  [In-House Notes] Completed his weekly schedule on phone calendar, but missing all coursework. Will add it and send me photo. Plans to spend Sundays planning his week. Learning to play guitar 30 min a day. Struggling in Econ and discussed taking time to study before each class. |